Date	Торіс	Actions Arising	Progress
Thurs 13 Aug 15	<ol> <li>Neighbourhood Services Portfolio Oversight</li> </ol>	<ol> <li>That the report be noted. Ensure reports submitted to Commission contain recommendations on the action sought.</li> </ol>	SPO passed on information – waiting for response.
	2) Community Involvement Portfolio Oversight	2) That the report be noted. Ensure reports submitted to Commission contain recommendations on the action sought.	
	<ul> <li>3) Licensing Consultations:</li> <li>Private Hire and Hackney Carriage Licensing</li> <li>Licensing Act Policy</li> <li>Gambling Act Policy</li> </ul>	3) That the SPO be asked to pass on the Commissions comments to the Head of Licensing and Pollution Control.	
	4) Call In of City Mayor Decision – Highfields Community Association	4) The Director of Culture and Neighbourhood Services provide:	
		Information about services offered to all 13 children since Highfields Centre closed.	
		Information to be provided about new provision for adult education services relocated from Highfields Centre.	

Date	Торіс	Actions Arising	Progress
	1) Printed Music and Drama Service	Departmental action approved	
	2) Transforming Neighbourhood Services – Next Steps	that the Commission:	
		1) note the update on progress on the Transforming	
		Neighbourhood Services Project;	
		2) ask officers to note the need for engagement with ward	
		councillors on the Transforming Neighbourhood Services	
		Project	
Thurs 1 Oct 15		3) request that details on the progress of the Community Asset	
		Transfer Scheme be brought to a future meeting	
	3) Food Provision in the City	that the Commission agree:	
		1) that an action plan be drawn up in respect of the	
		recommendations set out in section 3.16 of the report; and	
		2) request that the next annual report on emergency food use,	
		takes into account the new wards and boundaries.	

Date	Торіс	Actions Arising	Progress
	4) Citizens' Advice Bureau Annual Report.	<ul> <li>that the Commission:</li> <li>1) request that future City Advice Services Contract Performance Annual Reports should include an in depth analysis and case studies;</li> <li>2) agree that future reports should be submitted to the relevant Assistant City Mayor, prior to its submission to the Scrutiny Commission; and</li> <li>3) request a report from the Head of Benefits and Customer Support on the outreach and localities outcomes for the contracted advice provision in the city.</li> </ul>	
17 <sup>th</sup> November 2015	Using buildings better/Transforming Neighbourhoods update Impact of gambling on local communities –scrutiny task group		
Thurs 7 Jan 16	Ward meeting review Cooking skills survey Emergency Food action plan Emergency food – ward mapping		

Date	Торіс	Actions Arising	Progress
	Gambling impact task group report	Report approved by Commission.	referred to OSC chair& executive
Monday 4 <sup>th</sup> April 16	Food safety review	Food safety strategy to come to future meeting of the commission	Add to future work programme
	Internal Procurement of Food by the Council	Report noted	